

**Governor's Office of Faith-Based and Community Initiatives
2009-10 AmeriCorps State Competitive and Formula
New, Re-Competing and Continuation Applications**



**Additional AmeriCorps State Competitive and Formula
Application Requirements**

1. TRAINING *(the following items need to be included in your budget)*

Governor's Volunteer Leadership Conference

AmeriCorps Members: For the 2009-10 program budget, programs must include \$100 per member for the Governor's Volunteer Leadership Conference.

- This fee provides each member with registration, meals and lodging for the 2 day event.
- Programs can capture up to 36 training hours per member for the event.
- Members will receive training including but not limited to: disability/inclusion training, Life After AmeriCorps, citizenship and leadership training.

AmeriCorps Program Staff: Programs must budget lodging cost for AmeriCorps staff at \$130.00 per night per room (2 nights).

Programs will be required to submit payment in full to the GFBCI no later than November 15, 2009.

Community Emergency Response Team Training PY2009-10

Annually, AmeriCorps State programs are required to train 25% of their AmeriCorps member's in Community Emergency Response Team training (CERT). The Community Emergency Response Team (CERT) Program educates people about disaster preparedness and trains them in basic disaster response skills, such as fire safety, light search and rescue, and disaster medical operations. Using their training, CERT members can assist others in their neighborhood or workplace following an event and can take a more active role in preparing their community. The program is administered by United States Department of Homeland Security.

This training can be coordinated through the local Emergency Management Agency offices or the GFBCI can provide assistance with coordination of training. A second year member who was trained in the prior year cannot count towards the 25% of trained members for the current year.

In addition, each individual program will be required to submit a plan of action for AmeriCorps member response in the event of a natural disaster or local emergency. The plan for each program will need to include coordination with local and statewide entities such as Citizen Corps Councils.

**Governor's Office of Faith-Based and Community Initiatives
2009-10 AmeriCorps State Competitive and Formula
New, Re-Competing and Continuation Applications**

The Governor's Office of Faith-Based & Community Initiatives desires the availability of AmeriCorps members to be assigned to provide assistance in disaster preparedness, response, recovery, and/or mitigation activities. As part of its commitment to community service, each individual program would agree to train its members and staff to assist in disaster preparedness, response, recovery and mitigation activities.

The types of events that could impact Alabama include hurricanes, tornadoes, floods, other weather related events and man-made events. Program members, volunteers, and staff, based on the nature of the program, will be trained to assist with any of the following activities: community preparedness education, shelter operations, staffing phone banks, mass feeding, debris removal, community outreach, and other disaster recovery related activities. Program members and volunteers may be requested to provide assistance only within the State of Alabama and typically within their own community.

Requests for disaster preparedness, response, recovery and mitigation assistance will be made on behalf of the Alabama Governor's Office of Faith-Based & Community Initiatives, through its Director after consulting with the Corporation for National & Community Service and FEMA. All related activities undertaken by a program will be done in coordination with the local office of emergency management. Approved expenses incurred as a result of provider activities related to disaster preparedness, response, recovery and mitigation would be reimbursed according to State of Alabama and Federal regulations. The Commission will furnish each program with additional information about expenditure reimbursement.

No more than 25% of the trained members will be required by the GFBCI to respond in the event of an emergency, however greater participation is encouraged. No trained members will be required to respond for more than 8 consecutive days unless directed by the Governor or the Director of the GFBCI.

Other Trainings

Program Directors are required to attend quarterly meetings, retreats and other GFBCI sponsored events unless previously excused by the Director.

All currently enrolled members and staff are required to attend GFBCI sponsored events. This includes but is not limited to opening and closing ceremonies and state-wide training sessions.

**Governor's Office of Faith-Based and Community Initiatives
2009-10 AmeriCorps State Competitive and Formula
New, Re-Competing and Continuation Applications**

2. Additional Documents

Documents must be received by the GFBCI with the hard copy of the grant application no later than November 14, 2008, 5:00pm CDT for Competitive applicants and April 1, 2009, 5:00pm CDT for Formula applicants.

- 1. Audit:** Applicant must submit a current copy of their A-133 audit at the time of submission. If applicant does not meet the threshold for an A-133 audit, the most current audited financial statement must be submitted.
- 2. Member Recruitment, Training and Retention Plan:** Not to exceed 3 double spaced pages, 12 point font. Applicant must clearly describe the program's plan to recruit members, provide pre-service and ongoing training opportunities and manage retention of the AmeriCorps members. The Corporation for National and Community Service has set a goal of 90% retention for AmeriCorps programs.
- 3. Sustainability Plan:** Not to exceed 2 double spaced pages, 12 point font. Applicant must clearly describe the program's plan to increase local resources to meet match requirements over time and also discuss current ability to support the program if there were to be a temporary suspension of federal funds.

3. Performance Measures

- 1. Performance Measures:** Competitive and Formula applicants must include performance measures in the initial application. Competitive applications are due November 14, 2008 and Formula applications are due April 1, 2009.